

Devanshi Khetarpal

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EDUCATION

NEW YORK UNIVERSITY (NYU), New York, NY

Master's Degree in Comparative Literature, *Graduate School of Arts and Science*

Spring 2021 – Spring 2023

Bachelor's Degree in Comparative Literature & Minor in Creative Writing, *College of Arts and Science*

Fall 2017 – Spring 2021

- **GPA: 3.878, Magna cum laude**
- **Academic Honors:**
 - University Honors Scholar, Founder's Day Award
 - Dean's List
 - Honorable Mention for Italian Cultural Institute Award, NYU Casa Italiana
- **Semesters Abroad:** NYU Florence (Fall 2018), NYU Paris- Writers in Paris (Summer 2019)
- **On-Campus Extracurriculars:**
 - Staff Writer (Arts), *Washington Square News* Fall 2017 – Spring 2018
 - Assistant Poetry Editor, *Minetta Review* Fall 2017 – Spring 2018
 - Editing Intern, *La Pietra Dialogues*, NYU Florence Fall 2018

PROFESSIONAL EXPERIENCE

FOUNDER AND EDITOR-IN-CHIEF, INKLETTE MAGAZINE, Online

August 2015 – Present

- Supervise a global team of 20+ volunteer editors, ranging from current high school students to recent graduates, working remotely for 10 hours per week using Trello, Google Suite and MS Office
- Approve final acceptance notifications to submitters for an online, not-for-profit literary magazine via Submittable and coordinate editorial rounds between editors and submitters using MS Word, Adobe Suite and Trello
- Design and maintain WordPress-powered website, communicate with potential collaborators, publicists, literary agents and presses for review copies and interviews with writers for monthly blog

TEACHING ASSISTANT, THE TUTORVERSE, New York, NY

September 2022 – Present

- Prepare classrooms at NYC public schools or company offices for after-school SHSAT and ISEE prep classes for groups of 5-15 middle school students following guidelines for set-up, take attendance and fetch appropriate materials
- Monitor student behavior and performance during classes noting strength and areas for improvement of each student in ELA and Math respectively, and track students' progress every 30 minutes when proctoring practice tests and submit daily logs to company via Google Spreadsheets
- Serve as on-site contact person for teacher, security personnel and other proctors in case of special requests or emergencies

OUTREACH INTERN, FLEDGLING WRITING WORKSHOPS, Brooklyn, NY

September 2020 – May 2021

- Scheduled, curated and crafted social media & blog content for Facebook, Twitter, Instagram and Squarespace-powered website for an independent writing workshop in Brooklyn offering multi-genre, all-levels creative writing courses
- Wrote and edited grant applications and maintained databases using Google Suite and Excel, analyzed social media analytics, researched popular hashtags, tracked engagement and periodically created and revised SEO strategies
- Drafted media pitches, designed publicity and social media materials using Canva for operational funding and scholarship promotions as well as short-term and long-term literary partnerships and programs, such as those with PEN America

STUDENT OFFICE ASSISTANT, NYU DEPT. OF COMPARATIVE LITERATURE, New York, NY

September 2019 – May 2020

- Managed front desk operations by greeting NYU and non-NYU visitors, managed inventory of office supplies while maintaining a clean, welcoming space, and coordinated with internal/external departments & suppliers for day-to-day operations and tasks
- Managed sensitive data and filed reimbursements for faculty and students using AP Workflow, with strong eye for detail with regards to international travel and currency details and meticulously maintained processed/pending records and bills
- Coordinated with supervisor and coworker using G-Suite on status of various responsibilities, and received feedback through weekly check-ins, designed and posted posters for events and academic courses using Canva with assigned deadlines/prompts

NYU MENTOR, UNIRELY COLLEGE COUNSELING, Remote Position

June 2019 – December 2020

- Advised 3-4 NYU applicants from Indian high school per semester regarding NYU application components, general and specific questions about academics and student life and oversaw successful completion and submissions of applications in coordination with UniRely counselors
- Offered personalized feedback on Common Application and NYU-specific essays/components using Google Docs and UniRely workspace for mentors and mentees
- Responded to mentee emails within 24 hours and scheduled bi-weekly 15- minute phone calls over Zoom, Skype and WhatsApp and devised personalized strategies and tailored advice about various procedures and the essay-writing process

OTHER PROFESSIONAL EXPERIENCE

Founder and Host, Ferrante Fever: An Elena Ferrante Book Club, New York, NY

March 2020 - Present

Translations Coordinator, The Quarantine Train, Remote Position

June 2020 – June 2022

Intern, Poets House, New York, NY

May 2018 – June 2018, January 2019 – May 2019

Social Media Manager, Asymptote Journal, Remote Position

July 2018 – September 2018

RESEARCH

CONFERENCES AND COLLOQUIUMS

- Bread Loaf Translators' Conference, *Middlebury College* Summer 2022
- Yale Writers' Workshop, *Yale University* Summer 2022
- American Association for Italian Studies (AAIS) Conference, *Università di Bologna* Summer 2022
- Summer School on Cultural Heritage and Memory of Totalitarianism, *Sapienza University of Rome* Summer 2021
- Graduate Translation Conference, *University of Massachusetts- Amherst* Spring 2021
- CAS Undergraduate Research Conference, *NYU College of Arts and Science* Spring 2020
- Liberal Studies and Global Public Health Student Research Colloquium, *NYU Liberal Studies* Spring 2019
- Italian Studies Undergraduate Research Conference, *NYU Italian Studies* Spring 2019

RESEARCH (CONTD.)

GRANTS AND AWARDS

- Undergraduate Urban Humanities Research Fund, *NYU Center for Humanities & The Mellon Foundation* Fall 2020
- Dean's Undergraduate Research Fund, *NYU College of Arts and Science* Spring 2019
- David J. Travis Undergraduate Research Fund for Research on Modern Italy, *NYU Florence* Fall 2018

SELECT PUBLICATIONS

POETRY COLLECTION

- *Small Talk* (poetry collection), **Writers Workshop India**, Kolkata, India 2019

ANTHOLOGIES

- *Grocery Shopping, Open Your Eyes: An Anthology on Climate Change*, Hawakal, Delhi, India Forthcoming
- *If You Should Have to Ask*, *Yearbook of Indian Poetry in English*, Hawakal, Delhi, India June 2022
- *Before You Came, Witness: Poetry of Dissent* ed. Nabina Das (anthology), **Red River**, Delhi, India December 2021
- *Two Poems, Best Indian Poetry 2018* ed. Linda Ashok (anthology), **RLFPA Editions**, Mumbai, India December 2018

ARTICLES & ESSAYS

- *On Kamila Shamsie's 'Best of Friends,' LIBER: A Feminist Review*, Print September 2022
- *Elena Ferrante's new book reminds us of the suffering, anguish and anxiety of reading and writing*, **Scroll.In**, Online March 2022
- *Dead, but Fine: A Review of Maggie Gyllenhaal's 'The Lost Daughter,'* **LiveWire**, Online January 2022
- *'The Lying Life of Adults': What to expect from Elena Ferrante's new novel coming in September*, **Scroll.In**, Online August 2020
- *First Count*, **Diacritics Blog (Unarchive 4)**, Ithaca, NY July 2020

POETRY

- *Six Poems*, *Poetry at Sangam (Vol. IX, Iss. 4)*, Online January 2022
- *Debole*, *Redivider Journal (Vol. 2 Iss. 18)*, Boston, MA May 2021
- *Two Poems*, *Usawa Literary Review (Iss. 4)*, Online December 2020
- *Postmortem*, *The Bombay Literary Magazine (Iss. D8)*, Online October 2020
- *Atlantis*, *nether quarterly (Vol. 2 Iss. 1)*, Online August 2020
- *Cruciverba #2*, *underblong journal (Iss. 4)*, Online May 2020
- *Let Us Consider*, *Transom (Iss. 12)*, Online September 2018
- *Four Poems*, *Aainanagar*, Online September 2017
- *Aperture*, *TRACK//FOUR (Vol. 1 Iss. 2)*, Online August 2017
- *Two Poems*, *Vayavya (Winter 2017)*, Online January 2017
- *Leaving*, *Souvenir (Winter 2017)*, Morgantown, WV December 2017

TRANSLATIONS

- *Polyamorous Fashion* by Massimo Canevacci (Italian), *Foreword to A Fashion Dictionary* by Gaurav Monga Unpublished
- *The Courtyard of Miracles*, *Corte dei Miracoli* by Maurizio Cucchi (Italian), *The Alipore Post*, Online June 2016

LANGUAGES

Hindi (fluent), **Italian** (fluent), **Punjabi** (elementary)